



# Welcome to the 2023R1 Feature Cards

*A teamUpHR and Customer Sharing Movement Collaboration*



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<b>Release</b>	<b>2023R1</b>	<b>Feature Release Item</b>	ACA Partners to Create-Save-Reuse External IRS and State Transmission Links	<b>Setup Effort</b>	Automatically Available
<b>Functional Area</b>	Benefits Integration	<b>Community Resources</b>	<a href="https://community.workday.com/node/1095793">https://community.workday.com/node/1095793</a>   JIRA: HRBENACA-2986		
<b>Target Audience</b>	Affordable Care Act Support Team				
<b>Description of Change</b>	Workday updates ACA Software Partner transmission features so that third-party vendors can effectively work with Workday Benefits.				
<b>Complexity</b>	Low	<b>Impacted Modules</b>	Benefits, Affordable Care Act		
<b>Level of Effort</b>	Low	<b>Prerequisites</b>	None		
<b>Description of Uptake Project</b>			<b>Assumptions</b>		
<p>We enable ACA Software Partners to create, save, and reuse external IRS and state transmission links</p> <p>We update these fields on Create 1094-C Company Configuration task so that you can create or select an existing URL for transmission:</p> <ul style="list-style-type: none"> <li>• External Federal ACA Transmission Link</li> <li>• External State ACA Transmission Link</li> </ul> <p>For your convenience, we convert any existing text URLs to a hyperlink</p> <p>We also provide the new links in the ACA Transmission Status Report so that you can link to the URL from these fields in the report:</p> <ul style="list-style-type: none"> <li>• Federal ACA Transmitted Externally</li> <li>• State ACA Transmitted Externally</li> </ul>			None		

Release	2023R1+	Feature Release Item	Additional Coverage Amount Field (Insurance Coverage Enhancement)	Setup Effort	Setup Required
Functional Area	Benefits	Community Resources	<a href="https://community.workday.com/node/1107722">https://community.workday.com/node/1107722</a>   HRBENCORE-3804		
Target Audience	Benefits Administrator				
Description of Change	New Additional Coverage Amount field				
Complexity	Medium	Impacted Modules	Benefits		
Level of Effort	Medium	Prerequisites	None		
Description of Uptake Project			Assumptions		
<p>To expand your coverage options, we add the new Additional Coverage Amount field to the following insurance coverage options of the Create Insurance Coverage and Edit Insurance Coverage tasks:</p> <ul style="list-style-type: none"> <li>• Multiples of Salary Coverage</li> <li>• Percent of Salary Coverage</li> </ul> <p>We also deliver these new reports fields (secured to the Public Reporting Items domain on the Insurance Coverage business object) that you can use in custom reports:</p> <ul style="list-style-type: none"> <li>• Additional Coverage Amount</li> <li>• Child Amount per Multiple</li> <li>• Life Insurance Event Code</li> <li>• Spouse Amount per Multiple</li> </ul>			<p><b>Notes: This feature is being delayed post 2023R1</b></p>		



Release	2023R1+	Feature Release Item	Age Adjustment Policy Enhancements (Insurance Coverage Enhancements)	Setup Effort	Automatically Available
Functional Area	Benefits	Community Resources	<a href="https://community.workday.com/node/1107722">https://community.workday.com/node/1107722</a>   HRBENCORE-3804		
Target Audience	Benefits Administrator				
Description of Change	Age adjustment policy enhancements				
Complexity	Low	Impacted Modules	Benefits		
Level of Effort	Low	Prerequisites	None		
Description of Uptake Project			Assumptions		
<p>To provide greater flexibility in your benefit plans and support extra coverage amounts, we rename all instances of Age Reduction to Age Adjustment in these tasks:</p> <ul style="list-style-type: none"> <li>• Create Benefit Plan</li> <li>• Edit Benefit Plan</li> </ul> <p>We also rename the Percent Reduce To column to Multiply by Percentage, which now accommodates percentages greater than 100</p>			<p><b>Notes: This feature is being delayed post 2023R1</b></p> <p>This feature may require additional testing and may impact your training materials</p>		



<b>Release</b>	<b>2023R1</b>	<b>Feature Release Item</b>	Benefits and Pay Hub Updates	<b>Setup Effort</b>	Automatically Available
<b>Functional Area</b>	Benefits, Employee Self-service	<b>Community Resources</b>	JIRA: HRBENENROLL-9004		
<b>Target Audience</b>	Employee Self-service				
<b>Description of Change</b>	Workday updates the Benefits and Pay Hub with additional features that encourage workers to view their benefits, payroll, and compensation information in a single location				
<b>Complexity</b>	Low	<b>Impacted Modules</b>	Benefits		
<b>Level of Effort</b>	Medium	<b>Prerequisites</b>	None		
<b>Description of Uptake Project</b>			<b>Assumptions</b>		
<p>Workday updates the Benefits Elections tab in the Benefits and Pay Hub with links to benefit plan details. Employees can view the same content that you configure for the Expanded Plan Details section of each of their current benefit plans</p> <p>Additionally, workers can also view the expanded benefit plan details from their Worker Profile or when they are enrolling on an event, or when they click the plan name from the:</p> <ul style="list-style-type: none"> <li>• Benefits tab.</li> <li>• Benefits &gt; View My Current Benefit Elections related action</li> </ul> <p>From Enrollment event, click on the plan name</p>			<p>This feature may require additional testing and may impact your training materials</p> <p>Benefits and Pay Hub was a new feature on 2022R2, it is now enhanced with Plan Details information</p> <p>Benefit plan details feature offers available fields varies by benefit coverage types. Examples fields for Dental plans are: Deductible, Co-pay, Orthodontics, Cleaning/Scaling, Co-insurance, Coverage, Dental Extractions, Dental Implant, Dental Prostheses, Fillings/root canal, Major Services, Minor Services, Office Visits, Out-of-Pocket Annual Maximum, Out-of-Pocket Lifetime Maximum, Preventative Services, Restorative Dental Treatment, X-rays, X-rays/Medical Labs. There are also 3 custom fields available for you to define if you need more fields that are not delivered. Custom label can be used to name the custom fields to your needs</p>		

<b>Release</b>	<b>2023R1</b>	<b>Feature Release Item</b>	Benefits Translations	<b>Setup Effort</b>	Automatically Available
<b>Functional Area</b>	Benefits, Employee Self-service	<b>Community Resources</b>	<a href="https://community.workday.com/node/892133">https://community.workday.com/node/892133</a> , <a href="https://community.workday.com/node/213315">https://community.workday.com/node/213315</a>   JIRA: TRANDEV-5717		
<b>Target Audience</b>	Benefits Administrator, Employee Self-service				
<b>Description of Change</b>	We now provide translations for Benefits ESS users in Latvian				
<b>Complexity</b>	Medium	<b>Impacted Modules</b>	Benefits		
<b>Level of Effort</b>	Medium	<b>Prerequisites</b>	None		
<b>Description of Uptake Project</b>			<b>Assumptions</b>		
<p>Workday now provides translations for Benefits ESS users in Latvian.</p> <p>To view a list of all available features and languages, as well as what's planned for upcoming releases, please see the Languages page on Community (<a href="https://community.workday.com/ref/global/languages">https://community.workday.com/ref/global/languages</a>)</p>			<p>Note: During the Workday 2023R1 release preview window, some translations are still in progress</p>		

<b>Release</b>	<b>2023R1</b>	<b>Feature Release Item</b>	Change Benefits Bulk Import	<b>Setup Effort</b>	Automatically Available
<b>Functional Area</b>	Benefits Web Service	<b>Community Resources</b>	<a href="https://community.workday.com/node/1107459">https://community.workday.com/node/1107459</a>   JIRA: HRBENENGINE-4102		
<b>Target Audience</b>	Technical Support team, Benefits Administrator				
<b>Description of Change</b>	Workday delivers a new Bulk Import Change Benefits (WS Background Process) web service (secured to the Benefits functional area) as an initiating action on the Change Benefits for Life Event business process				
<b>Complexity</b>	Medium	<b>Impacted Modules</b>	Benefits		
<b>Level of Effort</b>	Medium	<b>Prerequisites</b>	None		
<b>Description of Uptake Project</b>			<b>Assumptions</b>		
<p>- Workday delivers a new Bulk Import Change Benefits (Background Process) web service (secured to the Benefits functional area) as an initiating action on the Change Benefits for Life Event business process</p> <p>- This web service improves performance for auto bulk import benefit changes. Workday notifies you after you submit a change benefits request with a job ID so that you can track the request through the process monitor</p>			<p>While this web service has a significant performance improvement, you can't specify processing order for multiple events for the same worker. If you need to submit multiple events for a worker in a particular order, you can:</p> <ul style="list-style-type: none"> <li>• Submit 1 template for each event</li> <li>• Use the Change Benefits (Web Service) web service</li> </ul> <p>Deployment Considerations: This bulk import web service is only available through Benefits Administration (Public) and is accessible through SOAP and EIB only. It is not available through iLoad or Advanced Load</p>		

<b>Release</b>	<b>2023R1</b>	<b>Feature Release Item</b>	Conditional Locking of ACA IRS Transmission	<b>Setup Effort</b>	Automatically Available
<b>Functional Area</b>	Benefits Integration	<b>Community Resources</b>	<a href="https://community.workday.com/node/1095793">https://community.workday.com/node/1095793</a>   JIRA: HRBENACA-2986		
<b>Target Audience</b>	Affordable Care Act Support Team				
<b>Description of Change</b>	Workday updates ACA Software Partner transmission features so that third-party vendors can effectively work with Workday Benefits				
<b>Complexity</b>	Low	<b>Impacted Modules</b>	Benefits		
<b>Level of Effort</b>	Low	<b>Prerequisites</b>	None		
<b>Description of Uptake Project</b>			<b>Assumptions</b>		
<p>To help you avoid sending duplicate 1094-C and 1095-C transmissions to the IRS, we now prevent transmissions from Workday when:</p> <ul style="list-style-type: none"> <li>You select the External ACA Federal Transmission check box in the Create 1094-C Company Configuration Task to indicate that you plan to use a certified third-party vendor to manage your transmissions to the IRS</li> <li>Workday receives confirmation that the ACA Software Partner has transmitted the 1094-C and 1095-C data to the IRS by updating the ACA Transmission Status Report</li> </ul>			<p>This feature may require additional testing and may impact your training materials</p> <p>Note: The transmission status that comes back into Workday from software partners is a "display status" only. This status update does not mark the ACA data as "transmitted" in Workday. This also means that any changes you make to 1095-C data after it has been transmitted to the IRS will not be noted as a "correction" in Workday, even if the software partner retrieves the data and resends it to the IRS</p> <p>If your ACA software partner makes any changes or adjustments to 1095-C data before transmitting to the IRS (or states), the data they transmit may not match the 1095-C data in Workday. Work with your software partner to ensure you are aware of any changes they make</p>		





Release	2023R1+	Feature Release Item	Custom Multiplier Text (Insurance Coverage Enhancement)	Setup Effort	Setup Required
Functional Area	Benefits	Community Resources	<a href="https://community.workday.com/node/1107722">https://community.workday.com/node/1107722</a>   HRBENCORE-3804		
Target Audience	Benefits Administrator				
Description of Change	New custom multiplier text field				
Complexity	Low	Impacted Modules	Benefits		
Level of Effort	Low	Prerequisites	None		
Description of Uptake Project			Assumptions		
<p>To customize your experience, we add the new field Multiplier Based Coverage Levels Name to the following coverage options of the Create Insurance Coverage and Edit Insurance Coverage tasks:</p> <ul style="list-style-type: none"> <li>• Create Multiplier Based Coverage Levels</li> <li>• Edit Multiplier Based Coverage Levels</li> </ul> <p>You can use this field to overwrite the default label Salary for multipliers</p>			<p><b>Notes: This feature is being delayed post 2023R1</b></p>		



Release	2023R1+	Feature Release Item	Data Source and Report Fields (Insurance Coverage Enhancements)	Setup Effort	Setup Required
Functional Area	Benefits	Community Resources	<a href="https://community.workday.com/node/1107722">https://community.workday.com/node/1107722</a>   HRBENCORE-3804		
Target Audience	Benefits Administrator				
Description of Change	New non-indexed Data Source and new fields				
Complexity	Medium	Impacted Modules	Benefits		
Level of Effort	Low	Prerequisites	None		
Description of Uptake Project			Assumptions		
<p>With this release, we deliver the new, non-indexed Insurance Coverage report data source (secured to the Set Up: Benefits domain), allowing you to create reports to validate and compare settings for the fields used in your tenant configuration.</p> <p>We also deliver these new reports fields (secured to the Public Reporting Items domain on the Insurance Coverage business object) that you can use in custom reports:</p> <ul style="list-style-type: none"> <li>• Additional Coverage Amount</li> <li>• Child Amount per Multiple</li> <li>• Life Insurance Event Code</li> <li>• Spouse Amount per Multiple</li> </ul> <p>Finally, we deliver these new report fields (secured to the Set Up: Benefits domain on the Enrollment Event business object) to support FEGLI mapping reporting for US Federal users:</p> <ul style="list-style-type: none"> <li>• USA FEGLI Enrollment Code</li> <li>• USA FEGLI Insurance Code</li> </ul>			<p><b>Notes: This feature is being delayed post 2023R1</b></p> <p>This feature may require additional testing and may impact your training materials.</p>		

Release	2023R1+	Feature Release Item	Dependent Verification	Setup Effort	Set Up Required
Functional Area	Benefits	Community Resources	<a href="https://community.workday.com/node/1095769">https://community.workday.com/node/1095769</a>   JIRA: HRBENDEP-1744		
Target Audience	Benefits Administrator				
Description of Change	With this release, Workday provides you with new fields, new domains, and enhanced web services to manage dependent verification data for better benefits reporting and processing				
Complexity	Low	Impacted Modules	Benefits		
Level of Effort	Low	Prerequisites	None		
Description of Uptake Project			Assumptions		
<p>With this release, Workday provides you with new fields, new domains, and enhanced web services to manage dependent verification data for better benefits reporting and processing</p> <p>New domains:</p> <ul style="list-style-type: none"> <li>- Self-service: Dependent Verification</li> <li>- Worker Data: Dependent Verification</li> </ul>			<p><b>Notes: This feature is being delayed post 2023R1</b></p>		



<b>Release</b>	<b>2023R1</b>	<b>Feature Release Item</b>	Employee Data - Primary Home Address	<b>Setup Effort</b>	Automatically Available
<b>Functional Area</b>	Benefits Integration	<b>Community Resources</b>	<a href="https://community.workday.com/node/1095793">https://community.workday.com/node/1095793</a>   JIRA: HRBENACA-2986		
<b>Target Audience</b>	Affordable Care Act Support Team				
<b>Description of Change</b>	Workday updates ACA Software Partner transmission features so that third-party vendors can effectively work with Workday Benefits				
<b>Complexity</b>	Low	<b>Impacted Modules</b>	Benefits		
<b>Level of Effort</b>	Low	<b>Prerequisites</b>	None		
<b>Description of Uptake Project</b>			<b>Assumptions</b>		
<p>Given the correct security access, ACA Software Partners can now access additional employee data using the Get ACA Employee Data web service</p> <ul style="list-style-type: none"> <li>• Primary home address as of the beginning of the current year</li> <li>• All primary home address changes within the current year</li> </ul>			None		

Release	2023R1+	Feature Release Item	FEGLI Tasks and Reports (Insurance Coverage Enhancements)	Setup Effort	Setup Required
Functional Area	Benefits	Community Resources	<a href="https://community.workday.com/node/1107722">https://community.workday.com/node/1107722</a>   HRBENCORE-3804		
Target Audience	Benefits Administrator				
Description of Change	New FEGLI (US Federal) Tasks and Reports				
Complexity	Low	Impacted Modules	Benefits, US Federal		
Level of Effort	Low	Prerequisites	None		
Description of Uptake Project			Assumptions		
<p>To enable you to map FEGLI Plan types to benefit plan instances, we deliver these new tasks (secured to the Set Up: Benefits domain) intended for US Federal use:</p> <ul style="list-style-type: none"> <li>• Maintain FEGLI Codes</li> <li>• Maintain FEGLI Plan Mapping</li> </ul> <p>We also deliver these reports (secured to the Set Up: Benefits domain), enabling you to view your FEGLI Codes and the plans they're mapped to:</p> <ul style="list-style-type: none"> <li>• View FEGLI Codes</li> <li>• View FEGLI Plan Mapping</li> </ul>			<p><b>Notes: This feature is being delayed post 2023R1</b></p>		

Release	2023R1+	Feature Release Item	Life Insurance Event Code (Insurance Coverage Enhancement)	Setup Effort	Setup Required
Functional Area	Benefits	Community Resources	<a href="https://community.workday.com/node/1107722">https://community.workday.com/node/1107722</a>   HRBENCORE-3804		
Target Audience	Benefits Administrator				
Description of Change	New Benefit Event Code fields on Benefit Event Type				
Complexity	Low	Impacted Modules	Benefits		
Level of Effort	Low	Prerequisites	None		
Description of Uptake Project			Assumptions		
<p>To enable you to add unique event codes to your benefit event types, we deliver the new field Life Insurance Event Code to these tasks:</p> <ul style="list-style-type: none"> <li>• Create Benefit Event Type</li> <li>• Edit Benefit Event Type</li> <li>• Create Open Enrollment Type</li> <li>• Edit Open Enrollment Type</li> </ul>			<p><b>Notes: This feature is being delayed post 2023R1</b></p>		



Release	2023R1+	Feature Release Item	Multiple of Dependent Coverage (Insurance Coverage Enhancement)	Setup Effort	Setup Required
Functional Area	Benefits	Community Resources	<a href="https://community.workday.com/node/1107722">https://community.workday.com/node/1107722</a>   HRBENCORE-3804		
Target Audience	Benefits Administrator				
Description of Change	New multiples of dependent coverage				
Complexity	Medium	Impacted Modules	Benefits		
Level of Effort	Medium	Prerequisites	None		
Description of Uptake Project			Assumptions		
<p>To expand your coverage options, we deliver the new Multiples of Dependent Coverage option for these tasks:</p> <ul style="list-style-type: none"> <li>• Create Insurance Coverage</li> <li>• Edit Insurance Coverage</li> </ul>			<p><b>Notes: This feature is being delayed post 2023R1</b></p>		



<b>Release</b>	<b>2023R1</b>	<b>Feature Release Item</b>	Social Security Number Masking on ACA Web Services	<b>Setup Effort</b>	Automatically Available
<b>Functional Area</b>	Benefits Integration	<b>Community Resources</b>	<a href="https://community.workday.com/node/1095793">https://community.workday.com/node/1095793</a>   HRBENACA-2986		
<b>Target Audience</b>	Affordable Care Act Support Team				
<b>Description of Change</b>	Workday updates ACA Software Partner transmission features so that third-party vendors can effectively work with Workday Benefits				
<b>Complexity</b>	Low	<b>Impacted Modules</b>	Benefits		
<b>Level of Effort</b>	Low	<b>Prerequisites</b>	None		
<b>Description of Uptake Project</b>			<b>Assumptions</b>		
We enable ACA Software Partners to mask employee Social Security Numbers (SSNs) so that they can print 1095-Cs with masked SSNs for employee privacy			None		





<b>Release</b>	<b>2023R1</b>	<b>Feature Release Item</b>	App Builder	<b>Setup Effort</b>	Automatically Available
<b>Functional Area</b>	Platform and Product Extensions	<b>Community Resources</b>	JIRA: WCPX-8097		
<b>Target Audience</b>	Workday Extend Users				
<b>Description of Change</b>	App Builder provides a single cohesive environment on the Extend developer site where you can create all of the app layers and components you need without downloading a local IDE				
<b>Complexity</b>	Low	<b>Impacted Modules</b>	Workday Extend		
<b>Level of Effort</b>	Low	<b>Prerequisites</b>	Must be an Extend Customer		
<b>Description of Uptake Project</b>				<b>Assumptions</b>	
<p>Workday introduce App Builder, a web-based IDE that introduce an entirely new Workday Extend development experience. App Builder provides a single cohesive environment on the Extend developer site where you can create all of the app layers and components you need without downloading a local IDE. Orchestrations are visible in App Builder but still launch in Orchestration Builder</p> <p>App Builder enables you to create non-orchestration components in 2 ways. In Code mode, you enter JSON code directly in the App Builder editor. You no longer need to use IntelliJ for the vast majority of use cases. In Visual mode, you complete forms and select options from drop-down menus. No coding is required</p>				Have exposure to use and code on Extend	

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<b>Release</b>	<b>2023R1</b>	<b>Feature Release Item</b>	Cancel To Dos Using Mass Operation Management	<b>Setup Effort</b>	Setup Required
<b>Functional Area</b>	HCM	<b>Community Resources</b>	<a href="https://community.workday.com/node/1107306">https://community.workday.com/node/1107306</a>		
<b>Target Audience</b>	All Workday customers currently using or interested in using Mass Operation Management				
<b>Description of Change</b>	We continue to improve the Mass Operation Management (MOM) framework by providing a Cancel To Do mass operation type, making it more efficient for you to cancel To Dos in bulk in your tenant. Enabling you to cancel To Dos in bulk with MOM provides you with more flexibility while reducing manual intervention and inbox clutter by automatically canceling unsubmitted To Dos that often accumulate in inboxes				
<b>Complexity</b>	Medium	<b>Impacted Modules</b>	Business Processes		
<b>Level of Effort</b>	Medium	<b>Prerequisites</b>	Mass Operation Management must be configured in your tenant		
Description of Uptake Project			Assumptions		
<p>We add a new Cancel To Do mass operation type, enabling you to:</p> <ul style="list-style-type: none"> <li>• Rapidly clean up To Dos that might have accumulated.</li> <li>• Simplify the Mass Operation Management task configuration to cancel To Do steps in bulk.</li> </ul> <p>When you select the Cancel To Do mass operation type on the MOM task and input a custom report that uses the new Cancelable To Do report field as a filter, you can cancel all To Do steps with Awaiting Action and Saved for Later statuses.</p> <ol style="list-style-type: none"> <li>1. Setup segment security to include cancel to do business process step segment</li> <li>2. Create mass operation management cancel to do report</li> <li>3. Run or Schedule via mass operations management</li> </ol>			<ul style="list-style-type: none"> <li>• You have mass operation management previously configured</li> </ul>		

Release	2023R1	Feature Release Item	Single Instance Migration with Object Transporter 2.0	Setup Effort	Automatically Available
Functional Area	Business Process Notifications and Alerts User Experience	Community Resources	<a href="https://community.workday.com/node/892949">https://community.workday.com/node/892949</a>		
Target Audience	All				
Description of Change	Single Instance Migration with Object Transporter 2.0				
Complexity	Low	Impacted Modules	Cross-Functional		
Level of Effort	Low	Prerequisites	Access to Customer Central Tenant		
Description of Uptake Project			Assumptions		
<p>Workday now enables you to use Object Transporter 2.0 to migrate single instances without manually creating configuration packages. You can migrate a single instance of a supported Implementation Type to your chosen target tenant using the related actions menu of that instance. Object Transporter 2.0 is the successor to the original Object Transporter (Object Transporter 1.0) It's designed for enhanced efficiency and scalability. Among other improvements, Object Transporter 2.0 supports migration use cases that weren't previously possible. Example: You can use it to migrate these objects:</p> <ol style="list-style-type: none"> <li>1. Security Configuration Packages</li> <li>2. Custom objects</li> <li>3. Business Process Definition Delivery Steps</li> <li>4. Business Process Definition Retrieval Steps</li> </ol> <p>Object Transporter 2.0 supports migrations between these tenant types:</p> <ol style="list-style-type: none"> <li>1. Implementation-&gt; Implementation, sandbox, Preview</li> <li>2. Sandbox-&gt; Implementation, Production, Preview</li> <li>3. Preview-&gt; Implementation, Preview</li> </ol>			<ol style="list-style-type: none"> <li>1. Users should have access to Customer Central Tenant</li> <li>2. Customer Central Tenant should be linked with workday testing tenants</li> <li>3. Knowledge about object transportation</li> </ol>		

<b>Release</b>	<b>2023R1</b>	<b>Feature Release Item</b>	Case Communication by Email	<b>Setup Effort</b>	Setup Required
<b>Functional Area</b>	Notifications and Alerts	<b>Community Resources</b>	<a href="https://community.workday.com/node/1095404">https://community.workday.com/node/1095404</a>		
<b>Target Audience</b>	Business Process Customer Accounts Notifications and Alerts				
<b>Description of Change</b>	With this release, you can enable case creation and case communication by email. This improves efficiency for case creators and simplifies how case solvers communicate with users outside of Workday				
<b>Complexity</b>	Medium	<b>Impacted Modules</b>	Platform and Product Extensions		
<b>Level of Effort</b>	Medium	<b>Prerequisites</b>	None		
<b>Description of Uptake Project</b>				<b>Assumptions</b>	
<p>Workday now enables you to send emails from multiple from addresses, allowing you to deliver emails from a different email address for each company or functional area within your organization. This streamlines communications from Workday, allows you to tailor your email communication to suit your business needs, and improves visibility into your outgoing email. We can perform following actions:</p> <ol style="list-style-type: none"> <li>1.Send emails from different addresses or domains for a company to suit your business needs</li> <li>2.View sent email and undelivered emails in the external email application</li> <li>3.View date, time, and recipient of the emails</li> <li>4.View responses and replies to the sending email address</li> <li>5.Forward previously sent emails</li> </ol>				<p>Ensure that the Accounts Receivable business process condition rules and the print schedule configurations are set for the same Company or Company Hierarchy</p>	

<b>Release</b>	2023R1	<b>Feature Release Item</b>	Smart Summaries	<b>Setup Effort</b>	Automatically Available
<b>Functional Area</b>	User Experience	<b>Community Resources</b>	<a href="https://community.workday.com/node/1095539">https://community.workday.com/node/1095539</a>   JIRA: HELP-11620		
<b>Target Audience</b>	All Workday customers				
<b>Description of Change</b>	Workday 2023R1 Smart Summaries feature improves the user search experience by providing users their personalized data and relevant actions directly in the search results				
<b>Complexity</b>	None	<b>Impacted Modules</b>	User Experience, Help		
<b>Level of Effort</b>	None	<b>Prerequisites</b>	None		
<b>Description of Uptake Project</b>				<b>Assumptions</b>	
<ol style="list-style-type: none"> <li>1. Workday now enables you to display a Time Off Summary when users search for time off or other related absence terms</li> <li>2. Workday enables you to display an individualized Pay Summary when users search for payslip or other related pay terms</li> <li>3. In addition to English, Workday now supports these languages for the Time Off Summary and Pay Summary: <ul style="list-style-type: none"> <li>• French (Canada)</li> <li>• French (continental)</li> <li>• German</li> <li>• Spanish</li> </ul> </li> </ol>				<ul style="list-style-type: none"> <li>• You must have Workday Assistant to display Smart Summaries in these additional languages</li> <li>• Smart Summaries are available for Time Off Summary and Payslips</li> </ul>	

<b>Release</b>	<b>2023R1</b>	<b>Feature Release Item</b>	Complete Phone Number Field for Worker Person Data	<b>Setup Effort</b>	Setup Required
<b>Functional Area</b>	Contact Information Integration	<b>Community Resources</b>	<a href="https://community.workday.com/node/1095419">https://community.workday.com/node/1095419</a>		
<b>Target Audience</b>	HCM Users				
<b>Description of Change</b>	With Workday 2023R1, Workday continues to enhance Core Connector: Worker to improve functionality				
<b>Complexity</b>	Medium	<b>Impacted Modules</b>	Core HCM		
<b>Level of Effort</b>	Low	<b>Prerequisites</b>	Ensure the integration is using version 40		
<b>Description of Uptake Project</b>			<b>Assumptions</b>		
<p>In Workday 2023R1, we add the new Complete Phone Number field in the Worker Person Data and Worker Related Person Data sections on the Core Connector: Worker data integration template. This field makes it easy for you to retrieve a phone number consisting of area code and phone number appended together with no formatting</p>			None		



<b>Release</b>	2023R1	<b>Feature Release Item</b>	Maintain Staffing Fields Default and Web Services	<b>Setup Effort</b>	Setup Required
<b>Functional Area</b>	Staffing	<b>Community Resources</b>	<a href="https://community.workday.com/node/1095478">https://community.workday.com/node/1095478</a>		
<b>Target Audience</b>	HCM				
<b>Description of Change</b>	Workday enables you to configure default values for service dates. You can now auto-populate service dates when running staffing business processes. This reduces manual effort and increases efficiency when completing a Hire, Change Job, or other events for a worker				
<b>Complexity</b>	Low	<b>Impacted Modules</b>	Core HR		
<b>Level of Effort</b>	Low	<b>Prerequisites</b>	Live on Workday HCM		

Description of Uptake Project	Assumptions
<p>Workday delivers a new Service Dates Change tab on the Maintain Staffing Field Defaults task, enabling you to configure defaults for service dates. Defaults only apply when Service Dates Change is a subprocess of a staffing business process You can configure condition rules to default values for these fields:</p> <ul style="list-style-type: none"> <li>• Benefits Service Date</li> <li>• Company Service Date</li> <li>• Continuous Service Date</li> <li>• Expected Retirement Date</li> <li>• Original Hire Date</li> <li>• Retirement Eligibility Date</li> <li>• Seniority Date</li> <li>• Severance Date</li> <li>• Time Off Service Date</li> <li>• Vesting Date</li> </ul> <p>(See more details by clicking card on <a href="https://teamUpHR.com">teamUpHR.com</a>)</p>	<p>Live on Workday HCM</p>

Release	2023R1	Feature Release Item	My Tasks	Setup Effort	Setup Required
Functional Area	Notifications and Alerts	Community Resources	<a href="https://community.workday.com/node/1000553">https://community.workday.com/node/1000553</a> <a href="https://community.workday.com/question/1095448">https://community.workday.com/question/1095448</a>		
Target Audience	All				
Description of Change	With this release, Workday continues to enhance My Tasks, a redesigned Inbox that streamlines the user interface, by enhancing the My Tasks search capabilities				
Complexity	Low	Impacted Modules	Inbox		
Level of Effort	Low	Prerequisites	Inbox Reimagined domain security should be enabled		
Description of Uptake Project				Assumptions	
<ol style="list-style-type: none"> <li>1. Workday delivers Advanced Search to enable you to search for tasks using additional parameters, making it easier to find specific tasks</li> <li>2. Workday also delivers Saved Search so that you can save and reuse searches in the future, allowing you to find important tasks more quickly</li> <li>3. Workday delivers rename multiple My Tasks labels to clearly distinguish them from Inbox labels</li> </ol> <p>There is plan to retire old workday inbox by R1 2024</p>				None	



Release	2023R1	Feature Release Item	Add Documents to Offers and Employment Agreements	Setup Effort	Setup Required
Functional Area	Platform and Product Extensions	Community Resources	<a href="https://community.workday.com/node/1095245">https://community.workday.com/node/1095245</a>		
Target Audience	HCM Users				
Description of Change	Add Documents to Offers and Employment Agreements				
Complexity	Low	Impacted Modules	HCM (Recruiting)		
Level of Effort	Low	Prerequisites	None		
Description of Uptake Project			Assumptions		
<p>Workday enables you to attach documents when sending Offers or Employment Agreements to selected candidates</p> <p>You can also manage who can view the attachments, edit attachment categories, and easily access the attached documents from the candidate or worker profile</p> <p>This enhances recruiting efficiency and reduces the need for alternative tools to send sensitive documents to candidates</p>			<p>Customer is live with Recruiting Module</p>		



<b>Release</b>	<b>2023R1</b>	<b>Feature Release Item</b>	Candidate Pools Enhancements	<b>Setup Effort</b>	Automatically Available
<b>Functional Area</b>	Staffing	<b>Community Resources</b>	<a href="https://community.workday.com/node/1095538">https://community.workday.com/node/1095538</a>		
<b>Target Audience</b>	HCM				
<b>Description of Change</b>	With this release, Workday enhances the Candidate Pool experience by allowing administrators to configure the data that's shown in the Candidate Pool Grid using the Maintain Candidate List Assignments task. This enables customers to customize Candidate Pool fields and the order of the grid to fit their business requirements				
<b>Complexity</b>	Low	<b>Impacted Modules</b>	Recruiting		
<b>Level of Effort</b>	Low	<b>Prerequisites</b>	Live on Workday Recruiting		

Description of Uptake Project	Assumptions
<p>We enhance the candidate pool experience by introducing a configurable grid for candidate pools. This allows for customized columns using fields associated with the External or Internal Candidate business object</p> <p>You can now select or create a configurable grid for candidate pools in the Maintain Candidate List Assignment task. We add the Candidate Pool section and the Candidate Pool Grid prompt</p> <p>Workday populates the prompt using the grid selected in the Default Grid prompt. Additionally, we update the Get Candidate Web Service by adding Static Candidate Pool as a search criteria to allow customers to select candidates in a static pool. Updates following web services to support the new option:</p> <ul style="list-style-type: none"> <li>• Get Maintain Candidate List Assignment</li> <li>• Put Maintain Candidate List Assignment</li> </ul>	Live on Workday Recruiting



<b>Release</b>	<b>2023R1</b>	<b>Feature Release Item</b>	Additional Indexed Data Sources for Discovery Boards	<b>Setup Effort</b>	Automatically Available
<b>Functional Area</b>	Reporting & Analytics	<b>Community Resources</b>	<a href="https://community.workday.com/node/1095845">https://community.workday.com/node/1095845</a>		
<b>Target Audience</b>	All Workday customers currently using or interested in using Discovery Boards				
<b>Description of Change</b>	Additional indexed data sources have been made available for use in Discovery Boards. There is also a new report field on the Data Source business object called "Is Valid for Data Discovery". You can use this field to easily evaluate which data sources are supported for Discovery Boards				
<b>Complexity</b>	Medium	<b>Impacted Modules</b>	Discovery Boards, Drive		
<b>Level of Effort</b>	Medium	<b>Prerequisites</b>	Discovery Boards and Drive must be configured in your tenant		
<b>Description of Uptake Project</b>			<b>Assumptions</b>		
<ol style="list-style-type: none"> <li>1. Create a new custom report using the "All Data Sources" data source</li> <li>2. Add the new report field "Is Valid for Data Discovery" in report columns and/or filters to assist in evaluating the data sources that are supported</li> <li>3. If your tenant is curating data sources, you will need to run the task "Maintain Data Source list for Discovery Boards" and then click "Add Data Sources" to make newly supported data sources available to select in Discovery Boards</li> </ol>			<ul style="list-style-type: none"> <li>• You want to evaluate additional data sources for use in Discovery Boards</li> </ul>		

<b>Release</b>	<b>2023R1</b>	<b>Feature Release Item</b>	Color in Discovery Boards	<b>Setup Effort</b>	Automatically Available
<b>Functional Area</b>	Reporting & Analytics	<b>Community Resources</b>	<a href="https://community.workday.com/node/1095842">https://community.workday.com/node/1095842</a>		
<b>Target Audience</b>	All Workday customers currently using or interested in using Discovery Boards				
<b>Description of Change</b>	Colors and color palettes can now be customized for Chart and Donut viz types. This gives you additional control over how your data is presented in Discovery Boards. Previously, these viz types did not support any color palette changes or overrides				
<b>Complexity</b>	Medium	<b>Impacted Modules</b>	Discovery Boards, Drive		
<b>Level of Effort</b>	Medium	<b>Prerequisites</b>	Discovery Boards and Drive must be configured in your tenant		
Description of Uptake Project			Assumptions		
<ol style="list-style-type: none"> <li>1. Select the formatting panel from the left pane for any Chart or Donut viz type</li> <li>2. Use the available options to update colors and/or color palettes at the viz or board level</li> <li>3. Note that these Matrix report type vizzes can still be exported as custom reports, but the default color behaviors will remain the same when running the reports directly. The changes only apply to the vizzes in Discovery Boards</li> </ol>			<ul style="list-style-type: none"> <li>• You want to customize colors for your Discovery Board(s)</li> </ul>		



<b>Release</b>	<b>2023R1</b>	<b>Feature Release Item</b>	Discovery Board Controls	<b>Setup Effort</b>	Automatically Available
<b>Functional Area</b>	Reporting & Analytics	<b>Community Resources</b>	<a href="https://community.workday.com/node/1095579">https://community.workday.com/node/1095579</a>		
<b>Target Audience</b>	All Workday customers currently using or interested in using Discovery Boards				
<b>Description of Change</b>	Discovery Board Controls are a new way to expose prompts and filters to viewers. This provides a new set of configurable inputs to streamline the experience for analyzing data in 1 or more vizzes				
<b>Complexity</b>	Medium	<b>Impacted Modules</b>	Discovery Boards, Drive		
<b>Level of Effort</b>	Medium	<b>Prerequisites</b>	Discovery Boards and Drive must be configured in your tenant		
<b>Description of Uptake Project</b>			<b>Assumptions</b>		
<ol style="list-style-type: none"> <li>To create a new control from a prompt or filter, access its related actions menu and select "Create Control and Link"</li> <li>This will generate a new "Controls" control panel to the far right of your Discovery Board</li> <li>To Rename or Remove an existing control, access its related actions menu and select the appropriate option</li> <li>The control panel supports drag and drop functionality to reorder existing controls</li> <li>Most existing Discovery Boards with exposed prompts and/or filters should automatically convert to the new Controls functionality. See Community link above for more information</li> <li>Review any existing Discovery Boards in your tenant to ensure the Controls functionality is working as expected and make any updates as needed</li> </ol>			<ul style="list-style-type: none"> <li>Your Discovery Board must have at least 1 data source prompt, sheet filter, or viz filter to support the use of Controls</li> <li>You want your Discovery Board viewers to be able to change prompt and/or filter values to support ad hoc analysis</li> </ul>		

<b>Release</b>	<b>2023R1</b>	<b>Feature Release Item</b>	Discovery Board Filters	<b>Setup Effort</b>	Automatically Available
<b>Functional Area</b>	Reporting & Analytics	<b>Community Resources</b>	<a href="https://community.workday.com/node/1095288">https://community.workday.com/node/1095288</a>		
<b>Target Audience</b>	All Workday customers currently using or interested in using Discovery Boards				
<b>Description of Change</b>	Sheet and Viz filters in Discovery Boards now have the option to use dynamic values. Dynamic values provide more control over how data is presented in Discovery Boards. Filter values can automatically update at runtime and can limit the need from manually updating filter values				
<b>Complexity</b>	Medium	<b>Impacted Modules</b>	Discovery Boards, Drive		
<b>Level of Effort</b>	Medium	<b>Prerequisites</b>	Discovery Boards and Drive must be configured in your tenant		
Description of Uptake Project			Assumptions		
<ol style="list-style-type: none"> <li>1. Select the filter panel from the left. Add at least 1 Sheet or Viz filter if filters are not already added</li> <li>2. Select the related actions menu from the filter, then toggle the Determine Values Dynamically option</li> <li>3. In the filter value selection prompt, search for a dynamic value, or use the menu driven prompts to select a value for comparison. The available fields will depend on the field type. You can select from Workday-delivered Fields or Calculated Fields</li> <li>4. Hover over the field to see more information and see what the value will evaluate to</li> </ol>			<ul style="list-style-type: none"> <li>• You want to use dynamic values for filters in your Discovery Board(s) rather than static filters</li> </ul>		

<b>Release</b>	<b>2023R1</b>	<b>Feature Release Item</b>	Header Details and Navigation for Discovery Boards	<b>Setup Effort</b>	Automatically Available
<b>Functional Area</b>	Reporting & Analytics	<b>Community Resources</b>	<a href="https://community.workday.com/node/1095509">https://community.workday.com/node/1095509</a>		
<b>Target Audience</b>	All Workday customers currently using or interested in using Discovery Boards				
<b>Description of Change</b>	Workday provides multiple enhancements to the header and navigation in Discovery Boards. This improves the user experience for Discovery Boards. The changes include the ability to edit the title of a discovery board directly, the ability to add a description for a discovery board, a new “Back to Drive” button, and a new “Share” button				
<b>Complexity</b>	Low	<b>Impacted Modules</b>	Discovery Boards, Drive		
<b>Level of Effort</b>	Low	<b>Prerequisites</b>	Discovery Boards and Drive must be configured in your tenant		
<b>Description of Uptake Project</b>			<b>Assumptions</b>		
<ol style="list-style-type: none"> <li>To edit the title of a discovery board, click anywhere in the title area to enable the input box to be editable. Update the title, then click the Save icon on the right side of the navigation area</li> <li>To add or enter a description, click the area below the title. If no description has been entered, you should see the text “Enter a board description”</li> <li>Note, formatting overrides such as bold text, font colors, etc. will only be displayed when clicking “More” to view the description in a new window.</li> <li>Use the new Share icon on the right side of the navigation area to update sharing options without navigating back to Drive</li> <li>Use the new “Back to Drive” button to easily return to Drive with fewer clicks</li> </ol>			None		



<b>Release</b>	<b>2023R1</b>	<b>Feature Release Item</b>	Multi-Instance Fields on Discovery Boards	<b>Setup Effort</b>	Automatically Available
<b>Functional Area</b>	Reporting & Analytics	<b>Community Resources</b>	<a href="https://community.workday.com/node/1095580">https://community.workday.com/node/1095580</a>		
<b>Target Audience</b>	All Workday customers currently using or interested in using Discovery Boards				
<b>Description of Change</b>	Multi-instance fields are now supported in Discovery Boards. You can select from both Workday-delivered multi-instance fields and multi-instance calculated fields				
<b>Complexity</b>	Medium	<b>Impacted Modules</b>	Discovery Boards, Drive		
<b>Level of Effort</b>	Medium	<b>Prerequisites</b>	Discovery Boards and Drive must be configured in your tenant		
<b>Description of Uptake Project</b>			<b>Assumptions</b>		
<ol style="list-style-type: none"> <li>Note, if you have opted to curate fields through the Maintain Field Lists for Discovery Boards task, you must first enable the multi-instance fields to make them available for use</li> <li>To add the field as a column on a Table viz, select the builder panel on the left. Then, search for the multi-instance field that you want to select</li> <li>You can drag and drop the multi-instance field into the drop zone, just like you would a single-instance field</li> <li>To add a multi-instance field into a Sheet or Viz filter, simply search for and select the field from the appropriate prompt</li> <li>To add a multi-instance field to the Show Details grid for a business object, run the Maintain Fields Lists for Discovery Boards task</li> </ol>			<ul style="list-style-type: none"> <li>You want to display multi-instance fields or use them in filters within Discovery Boards</li> </ul>		



<b>Release</b>	<b>2023R1</b>	<b>Feature Release Item</b>	Add Flexible Work Arrangements for Staffing Events	<b>Setup Effort</b>	Setup Required
<b>Functional Area</b>	Staffing	<b>Community Resources</b>	<a href="https://community.workday.com/node/1095402">https://community.workday.com/node/1095402</a>		
<b>Target Audience</b>	HCM				
<b>Description of Change</b>	Workday adds flexibility for the Flexible Work Arrangements functionality by enabling you to set it up as a sub-business process of the Add Employment business processes. This reduces manual effort for managers by creating a seamless transition into setting up the new worker's work arrangement				
<b>Complexity</b>	Low	<b>Impacted Modules</b>	Core HR		
<b>Level of Effort</b>	Low	<b>Prerequisites</b>	Using Flexible Work Arrangement business process		
Description of Uptake Project			Assumptions		
<p>With this update, we deliver a new Add Flexible Work Arrangement for Worker task (secured to the Staffing functional area) as an action step on the Request Flexible Work Arrangement business process, giving you the ability to configure Flexible Work Arrangements as sub-processes of these business processes:</p> <ul style="list-style-type: none"> <li>• Hire</li> <li>• Add Additional Job</li> <li>• Start International Assignment</li> <li>• Contract Contingent Worker</li> </ul> <p>This update streamlines the process for setting up work arrangements</p>			Using Flexible Work Arrangement business process		

<b>Release</b>	2023R1	<b>Feature Release Item</b>	Change Job Templates for Review and Approval Steps	<b>Setup Effort</b>	Setup Required
<b>Functional Area</b>	HCM	<b>Community Resources</b>	<a href="https://community.workday.com/node/1095704">https://community.workday.com/node/1095704</a>   JIRA: HRCORE-83112		
<b>Target Audience</b>	All Workday customers				
<b>Description of Change</b>	Workday 2023R1 enables you to apply Change Job Templates to the review and approval steps of the Change Job business process. This enables you to use the simplified template display past the initiation step in Change Job. This provides a consistent experience for reviewers and approvers, reduces unnecessary data entry, and streamlines the Change Job experience				
<b>Complexity</b>	Medium	<b>Impacted Modules</b>	HCM (Staffing)		
<b>Level of Effort</b>	Medium	<b>Prerequisites</b>	Change Job Templates exist		
<b>Description of Uptake Project</b>			<b>Assumptions</b>		
<ol style="list-style-type: none"> <li>1. Access the Maintain Change Job Templates task. Ensure you select an active template.</li> <li>2. Select the Apply Templates to Review and Approval Steps check box for the relevant templates</li> </ol>			<ul style="list-style-type: none"> <li>• Review and update domain security policy permissions as needed. Security groups require View and Modify access for domains related to: <ol style="list-style-type: none"> <li>a. Staffing Actions</li> <li>b. Staffing Organizations (for consolidated templates)</li> <li>c. Add Compensation Management Plans</li> <li>d. Change Compensation Management Plans</li> <li>e. Advance Compensation Management Plan</li> </ol> </li> <li>• Worker Data: Collective Agreements</li> </ul>		

Release	2023R1	Feature Release Item	Configurable Job Overlap Routing	Setup Effort	Setup Required
Functional Area	HCM	Community Resources	<a href="https://community.workday.com/node/1095372">https://community.workday.com/node/1095372</a>   JIRA: HRCORE-80668		
Target Audience	All Workday customers				
Description of Change	Workday 2023R1 Configurable Job Overlap Routing provides you with more routing flexibility when workers are in a job overlap position. You can now configure condition rules to specify the job overlap positions you want to exclude from business process routing. This reduces the amount of notifications that a worker receives when they're not active in the job overlap position				
Complexity	Medium	Impacted Modules	HCM Core (Staffing)		
Level of Effort	Medium	Prerequisites	None		
Description of Uptake Project			Assumptions		
<ol style="list-style-type: none"> <li>1. Access the Edit Tenant Setup – HCM task and select the Enable Job Overlap Routing Exclusion Rules check box. Note: The check box is only available if you've also selected either the:</li> <li>2. Enable Job Overlap on Position Restrictions check box</li> <li>3. Access the Create Security Policy for Domain task</li> <li>4. Select the domain Set Up: Job Overlap Routing Exclusion Rules</li> <li>5. After configuring, run the Activate Pending Security Policy Changes task to make the changes available</li> <li>6. Access the new Maintain Job Overlap Routing Exclusion Rules task. To add a new condition rule</li> </ol> (See more details by clicking card on <a href="https://teamUpHR.com">teamUpHR.com</a> )			<ul style="list-style-type: none"> <li>• The new Job Overlap Routing Exclusion rules can only be created based on fields from the following business objects:</li> <li>• Position</li> <li>• Position – Position Management</li> <li>• Position – All Staffing Models</li> <li>• Job Overlap Routing Exclusion rules only apply to role-based security groups</li> <li>• Use the <b>Is Excluded</b> from Routing report field in custom reports to evaluate positions that meet the Job Overlap Routing Exclusion Rule criteria</li> </ul>		



<b>Release</b>	2023R1	<b>Feature Release Item</b>	Configurable Service Date Defaulting	<b>Setup Effort</b>	Setup Required
<b>Functional Area</b>	HCM	<b>Community Resources</b>	<a href="https://community.workday.com/node/1095478">https://community.workday.com/node/1095478</a>   JIRA: HRCORE-80631		
<b>Target Audience</b>	All Workday customers				
<b>Description of Change</b>	Workday 2023R1 enables you to configure default values for service dates. You can now auto-populate service dates when running staffing business processes. This reduces manual effort and increases efficiency when completing a Hire, Change Job, or other events for a worker				
<b>Complexity</b>	Medium	<b>Impacted Modules</b>	HCM (Staffing)		
<b>Level of Effort</b>	Medium	<b>Prerequisites</b>	Service Dates Change business process as a subprocess of the Staffing business process within which you want to default service dates. For example, Hire or Change Job		
<b>Description of Uptake Project</b>			<b>Assumptions</b>		
<ol style="list-style-type: none"> <li>Maintain Staffing Fields Defaults (<b>New Tab – Service Dates Change</b>)</li> <li>Add Specific Condition rules if required via Create Service Date Defaults condition rule</li> </ol>			<p>After setting up defaulting rules for Service Date Change, test them to ensure the defaults are assigned correctly to service dates based on the rules.</p> <ul style="list-style-type: none"> <li>Benefits Service Date is Blank</li> <li>Company Service Date is Blank</li> <li>Continuous Service Date is Blank</li> <li>Expected Retirement Date is Blank</li> <li>Original Hire Date is Blank</li> <li>Retirement Eligibility Date is Blank</li> <li>Seniority Date is Blank</li> <li>Severance Date is Blank</li> <li>Time Off Service Date is Blank</li> <li>Vesting Date is Blank</li> </ul>		

<b>Release</b>	2023R1	<b>Feature Release Item</b>	Launch Change Job From Worker Profile	<b>Setup Effort</b>	Setup Required
<b>Functional Area</b>	HCM	<b>Community Resources</b>	<a href="https://community.workday.com/node/1095376">https://community.workday.com/node/1095376</a>   JIRA: HRCORE-82609		
<b>Target Audience</b>	All Workday customers				
<b>Description of Change</b>	Workday 2023R1 enables you to easily launch Change Job Templates directly from a worker profile. This increases your efficiency by making it easier to find and complete necessary change job actions for a specific worker				
<b>Complexity</b>	Medium	<b>Impacted Modules</b>	HCM Core (Staffing)		
<b>Level of Effort</b>	Medium	<b>Prerequisites</b>	Add Start Job Change as a profile Card		
Description of Uptake Project			Assumptions		
<ol style="list-style-type: none"> <li>1. Access the Configure Profile Summary task and select Worker Profile</li> <li>2. Add the Start Job Change report as a card</li> <li>3. Access Worker Profile to initiate a Job Change</li> </ol>			<ul style="list-style-type: none"> <li>• You can order the Change Job templates on the Maintain Change Job Templates task. The first 5 templates display based on the security of the user viewing the worker profile</li> <li>• There's a text limit of 30 characters for what displays on the button for launching the Change Job Template. Once you exceed 30 characters, the text is cut off</li> <li>• The Start Job Change profile card shares the same name as the Start Job Change initiation task. You can change the Start Job Change profile card name using the Maintain Custom Label task</li> </ul>		

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<b>Release</b>	2023R1	<b>Feature Release Item</b>	Maintain Staffing Fields Default	<b>Setup Effort</b>	Setup Required
<b>Functional Area</b>	Staffing	<b>Community Resources</b>	<a href="https://community.workday.com/node/1095478">https://community.workday.com/node/1095478</a>		
<b>Target Audience</b>	HCM				
<b>Description of Change</b>	Workday enables you to configure default values for service dates. You can now auto-populate service dates when running staffing business processes. This reduces manual effort and increases efficiency when completing a Hire, Change Job, or other events for a worker				
<b>Complexity</b>	Low	<b>Impacted Modules</b>	Core HR		
<b>Level of Effort</b>	Medium	<b>Prerequisites</b>	Live on Workday HCM		
Description of Uptake Project			Assumptions		
<p>Workday delivers a new Service Dates Change tab on the Maintain Staffing Field Defaults task, enabling you to configure defaults for service dates. Defaults only apply when Service Dates Change is a subprocess of a staffing business process You can configure condition rules to default values for these fields:</p> <ul style="list-style-type: none"> <li>• Benefits Service Date</li> <li>• Company Service Date</li> <li>• Continuous Service Date</li> <li>• Expected Retirement Date</li> <li>• Original Hire Date</li> <li>• Retirement Eligibility Date</li> <li>• Seniority Date</li> <li>• Severance Date</li> </ul> <p>(See more details by clicking card on <a href="https://teamuphr.com">teamUpHR.com</a>)</p>			Live on Workday HCM		

<b>Release</b>	2023R1	<b>Feature Release Item</b>	Service Date - Fields, Web Services, Reports and Condition Rules	<b>Setup Effort</b>	Setup Required
<b>Functional Area</b>	Staffing	<b>Community Resources</b>	<a href="https://community.workday.com/node/1095478">https://community.workday.com/node/1095478</a>		
<b>Target Audience</b>	HCM				
<b>Description of Change</b>	Workday enables you to configure default values for service dates. You can now auto-populate service dates when running staffing business processes. This reduces manual effort and increases efficiency when completing a Hire, Change Job, or other events for a worker				
<b>Complexity</b>	Low	<b>Impacted Modules</b>	Core HR		
<b>Level of Effort</b>	Low	<b>Prerequisites</b>	Live on Workday HCM		
Description of Uptake Project			Assumptions		
<p>Workday delivers these new report fields on the Worker Business Process business object (secured to the Worker Data: Current Staffing Information domain):</p> <ul style="list-style-type: none"> <li>• Benefits Service Date is Blank</li> <li>• Company Service Date is Blank</li> <li>• Continuous Service Date is Blank</li> <li>• Expected Retirement Date is Blank</li> <li>• Original Hire Date is Blank</li> <li>• Retirement Eligibility Date is Blank</li> <li>• Seniority Date is Blank</li> </ul> <p>(See more details by clicking card on <a href="https://teamUpHR.com">teamUpHR.com</a>)</p>			Live on Workday HCM		

<b>Release</b>	2023R1	<b>Feature Release Item</b>	Supplier Accounts Email Ingestion	<b>Setup Effort</b>	High
<b>Functional Area</b>	FINS	<b>Community Resources</b>	<a href="https://community.workday.com/node/1095426">https://community.workday.com/node/1095426</a>   JIRA: FINS-29654		
<b>Target Audience</b>	FINS customers using Supplier invoices				
<b>Description of Change</b>	With this release, Workday enables automatic ingestion of invoices from emails to support supplier invoice automation. Invoices from email automatically get scanned by OCR (Optical Character Recognition), increasing processing efficiency for invoices that come through email				
<b>Complexity</b>	Medium	<b>Impacted Modules</b>	Supplier Invoicing		
<b>Level of Effort</b>	Medium	<b>Prerequisites</b>	Signed Innovation Services Agreement		
Description of Uptake Project			Assumptions		
<ol style="list-style-type: none"> <li>Create a new email subdomain (IT Department task)</li> <li>Opt in to email ingestion innovation service</li> <li>Configure security domains <ol style="list-style-type: none"> <li>Setup: Inbound Email</li> <li>Setup: System</li> <li>Process: Supplier Invoice Email Ingestion</li> <li>Reports: Supplier Invoice OCR Initial Upload</li> </ol> </li> <li>Configure email ingestion settings <ol style="list-style-type: none"> <li>Create Email Ingestion Receiving Domain</li> <li>Verify Email Ingestion Receiving Domain</li> </ol> </li> <li>Use Create Email Ingestion Receiving Domain task to create email domain in Workday (from step 1)</li> <li>View Email Ingestion Receiving Domain and copy CNAME and MX values into your DNS host</li> </ol>			<ul style="list-style-type: none"> <li>Supplier Invoice Work Area is configured</li> <li>IT resources are available to create a new email subdomain</li> <li>IT resources are available to configure your corporate DNS host</li> <li>Invoices are emailed as PDF, TIF, TIFF, DOC, DOCX, XLS, XLSX, CSV or TXT format</li> <li>If the attachment is PNG, JPG, or JPEG they need to be greater than 20KB</li> <li>All other file formats are ignored</li> </ul>		



<b>Release</b>	2023R1	<b>Feature Release Item</b>	Balances and Period End Forfeits Reporting	<b>Setup Effort</b>	Automatically Available
<b>Functional Area</b>	Time Off and Leave	<b>Community Resources</b>	<a href="https://community.workday.com/node/1004833">https://community.workday.com/node/1004833</a>   JIRA: ABS-44778		
<b>Target Audience</b>	All Workday customers using Time & Attendance				
<b>Description of Change</b>	Workday 2023R1 delivers new standard reports and report fields for balances and period end forfeits that enable you to more accurately report this information and support key staffing capabilities				
<b>Complexity</b>	None	<b>Impacted Modules</b>	Time Off and Leave		
<b>Level of Effort</b>	None	<b>Prerequisites</b>	None		
Description of Uptake Project			Assumptions		
<ol style="list-style-type: none"> <li>Two new reports delivered to help you identify balance and year-end forfeit data: <ul style="list-style-type: none"> <li><b>My Time Off Balances Details</b> (secured to the Self-Service: Time Off Balances domain)</li> <li><b>Worker Time Off Balances Details</b> (secured to the Worker Data: Time Off (Time Off Balances) domain)</li> </ul> </li> <li>New report fields on the Time Off Plan business object: <ul style="list-style-type: none"> <li>Accrued Balance to Date</li> <li>Balance Period End Date</li> <li>Balance Period Start Date</li> <li>Beginning Year Balance</li> <li>Current Balance at Risk of Forfeiture excluding Pending Events as of Next Carryover Date</li> </ul> (See more details by clicking card on <a href="https://teamUpHR.com">teamUpHR.com</a>) </li> </ol>			<ul style="list-style-type: none"> <li>New Report Fields delivered can be used in any custom reports</li> </ul>		

<b>Release</b>	2023R1	<b>Feature Release Item</b>	Edit And Approve Time	<b>Setup Effort</b>	Setup Required
<b>Functional Area</b>	Time Tracking	<b>Community Resources</b>	<a href="https://community.workday.com/node/1095464">https://community.workday.com/node/1095464</a>   JIRA: TIME-45400		
<b>Target Audience</b>	All Workday customers using Time Tracking Functionality				
<b>Description of Change</b>	Workday 2023R1 Edit And Approve Time feature enables managers and administrators to review, edit, and approve time within a single task to save time and improve efficiency				
<b>Complexity</b>	Low	<b>Impacted Modules</b>	Time Tracking		
<b>Level of Effort</b>	Low	<b>Prerequisites</b>	Security Domain Enabled: Manager: Time Tracking Manager Edit and Approve		
<b>Description of Uptake Project</b>			<b>Assumptions</b>		
<ol style="list-style-type: none"> <li>1. Enable and Configure Domain: Manager: Time Tracking Manager Edit and Approve <ol style="list-style-type: none"> <li>a.Enable Domain</li> <li>b.Add the security groups who should have access to View and Modify this task</li> </ol> </li> <li>2. Run Edit And Approve Time Report</li> <li>3. Select Workers (Individual/Direct Report/Organization)</li> </ol>			<ul style="list-style-type: none"> <li>• Managers and timekeepers can view and approve only 1 week at a time</li> <li>• Edit time entries that you need to correct, or add new time entries or by auto-filling based on work schedule calendar</li> <li>• Submit, approve, send back, or deny time entries</li> </ul>		